



## FILE REQUIREMENTS

### PDF

- All files must be supplied in CMYK format
- All fonts converted to outlines (paths/curves) and/or supplied
- All elements must be linked, please ensure they are embedded
- Files to be supplied at 100% scale unless otherwise specified
- 3mm Bleed
- Keep important text/graphics at least 3mm inside the trim edge
- If using borders, make them at least 5mm thick

### JPEG

- All files must be supplied in CMYK format
- Resolution for all files and file elements must be between 250-300 ppi
- Files to be supplied at 100% scale unless otherwise specified
- Keep important text/graphics at least 3mm inside the trim edge
- If using borders, make them at least 5mm thick

### Sending Us Your Files

- Files up to 20MB can be uploaded online before checkout.
- Files over 20MB files can be shared to [printshop@paperlust.co](mailto:printshop@paperlust.co) via Google Drive / Dropbox.